

**PICKAWAY COUNTY PORT AUTHORITY
MINUTES OF A MEETING
OF THE BOARD OF DIRECTORS
June 2, 2023 – 8:00 A.M.
SPECIAL MEETING**

I. Roll Call

Mrs. April Metzger called the meeting to order at 4:01 P.M.

The following Board members were present:

Ms. April Metzger, Mr. Scott Blue, Mr. Tim Colburn, Mr. Mark Leatherwood, Mr. Jay Wippel, Mr. Gary Scherer, Mr. Caleb Bell and Mr. Tyler Compton of Bricker & Eckler LLP, legal counsel to the Port Authority. also present were Mr. Tim Colburn with Pickaway County Port Authority & Pickaway Progress Partnership

Approval of Minutes from Board Meeting

- **April 20th, 2023**
 - Jay Wippel motioned to approve the minutes from the PCPA meeting on April 20th, 2023. Mark Leatherwood seconded the motion, and the motion carried.

Update

- **Economic Development Update**
 - Sofidel is ready to move forward with their expansion project once state approvals happen. A site visit will be happening the week of June 20th. Tim & Caleb will be meeting with Sofidel on Monday to discuss working with the Port for their expansion.
 - Project Green: Caleb explained that the company has regular weekly evening calls for project updates. The PCPA has been asked to act as the government liaison for the purchase of the land. Caleb further explained that this is very common with foreign companies. Additionally, they are waiting to determine what type of air permit they will need based on the size of their facility. They want to enter into a real estate management agreement with the PCPA.
 - Nelson Industrial: This is a dry foods distribution project looking at Circleville Industrial Park. The developer looked at the site and we are waiting to hear back on the next steps.
 - P3/PCPA met with Congressman Brad Wenstrup last week to discuss the Congressional request we submitted for the 762/23 intersection.
 - P3 had a BRE visit last week with Ohio WillowWood. They are looking for new ways to access water for their fire suppression system. There is discussion with Madison County to see if there are options to access water from their plant.

- **Montrose Contract**

- The Pickaway County Commissioners are paying Montrose \$5,000 a month on a monthly basis to contract Ryan Scribner with development projects.

Employment Agreement

- **Tim Colburn's Contract:**

- The Pickaway County Commissioners have approved the employment contract.
- The PCPA will need to approve the contract.
- Tim Colburn resigned from the PCPA board and now there is a 401 vacancy. The board accepted Tim's resignation prior to the motion to approve the Employment Agreement and appointment of Tim Colburn as the PCPA Executive Director.
- Motion to approve accepting the Employment Agreement and appointing Tim as the Executive Director.
- Mark Leatherwood motioned to accept the employment agreement and appoint Tim Colburn as the Executive Director for the Pickaway County Port Authority. Jay Wippel seconded the motion, and the motion carried.
- Jay Wippel motioned to transfer money from the PCPA to Pickaway County's special revenue fund not in excess of the funds upon deposit less any outstanding expenses. Mark Leatherwood seconded the motion, and the carried.

PCPA Board Members

- Jay explained that the PCPA would suggest a candidate from the P3 Executive Committee. The Pickaway County Commissioners have appointed Craig Stevenson to the Pickaway County Port Authority Board.
- Mark suggested that the hybrid of PCPA and P3 would complement each other very well.
- The PCPA will now need to appoint a treasurer for the PCPA. Jay Wippel motioned to appoint Jenna Wood as acting treasurer. Mark Leatherwood seconded the motion and the motion carried.

Planning Port of the Future

- Caleb explained how the Lancaster CIC collapsed into the Port Authority.
- Caleb said we should create a management agreement to run the same term as Tim's contract. Additionally, Caleb asked Tim about filling him in on the history of P3 prior to the joint meeting.

II. Adjournment

Mark Leatherwood motioned to adjourn the meeting. Scott Blue seconded the motion, and the motion carried.

The meeting was adjourned at 9:10 A.M.