

**PICKAWAY PROGRESS PARTNERSHIP  
EXECUTIVE COMMITTEE  
JUNE 13, 2024, 8:00AM  
OCUBIC SECOND FLOOR ROOM 208  
1360 LANCASTER PIKE**

***PRESENT:*** Diane Hill, Bethany Reid, Craig Stevenson, Daryl Wolfe, Keith Summers, Louis McFarland, and Jay Wippel

***Not Present:*** Mark Lightle and Michelle Blanton

***Staff:*** Tim Colburn, Tiffany Anderson

Diane Hill called the meeting to order at 8am.

***APPROVAL COMMITTEE MEETING MINUTES FROM APRIL 18, 2024***

- Louis McFarland motioned to approve the April 18, 2024, meeting minutes. Daryl Wolfe seconded the motion, and motion carried.

***Treasurer Report***

- Tiffany Anderson reported on the April 2024 financials and addressed questions from the Board.
- Jay Wippel motioned to approve April 2024 financial reports. Bethany Reid seconded the motion, and motion carried.
- Tim Colburn reported to the Board the Hinkle Report was filed on time and early this year compared to past years.
- Tiffany Anderson asked for Board approval to allow Diane Hill to sign the electronic filing form for the 2023 tax return that was sent out prior to the meeting for review.
- Bethany Reid made the motion to approve Diane Hill signing the electronic filing form to file the 2023 tax return. Louis McFarland seconded the motion, and motion carried.

***OLD BUSINESS***

- Tim Colburn asked the Board if there were any questions or concerns regarding the CRA and Investor narratives sent out prior to the Board meeting.

***ECONOMIC DEVELOPMENT REPORT***

- Tim Colburn presented the attached development report and addressed questions from the Board.
- Tim Colburn asked the Board for approval to start an Agriculture Committee.

- Jay Wippel made the motion to approve starting an Agriculture Committee. Keith Summers seconded the motion, and motion carried.
- The Committee asked Keith Summers to Chair the Agriculture Committee.

### ***Committee Discussion***

- Diane Hill spoke regarding the Management Services Agreement (MSA). A subcommittee met to discuss the current MSA and make thoughtful changes to make sure P3 is a partner with the Port. Diane met with Louis McFarland, Bethany Reid and Tim Colburn to discuss the MSA changes.
- Louis McFarland spoke about thinking long term for changes that could happen within the Port, and P3. Louis would like both Boards to work together with the same goals and objectives in mind.
- The MSA was tabled until the Port Board has a chance to review the changes to the agreement.
- Diane Hill discussed the Executive Directors annual evaluation form and some changes to be added to the evaluation form. Tiffany Anderson will update the evaluation form with the changes and send them out in an email to the Executive Committee.
- It was discussed to hold joint meetings between P3 and the Port to discuss evaluations and the annual budget.

### ***NEW BUSINESS***

- There was no New Business

### ***COMMENTS***

- There were no Comments from the Board

### ***ADJOURNMENT***

- Meeting adjourned at 9:20am.